



# **Tippecanoe County GIS Policy Committee Meeting Notes October 25, 2005**

The *GIS* Policy Committee members met Tuesday October 25th at 10:00 a.m. in the Tippecanoe Room of the Tippecanoe County Office Building. Committee President Steve Murray called the meeting to order

## **County Employees present**

Commissioner KD Benson, 911 Director Rick Walker, GIS Coordinator Khalid Hasan, MITS Director Diane Hawkins, Auditor Bob Plantenga, Gini Tull from the Auditors Office, Jim Jones with Assessor's Office, Betty Michael County Council member, Highway Director Opal Kuhl, Mike Parks Highway Department, . Cinde Shockey Recording Secretary

## **AGENDA**

- 1. Highway: GIS Updates**
- 2. APC: GIS Zoning Layer**
- 3. GIS Day 2005, November 16th – Ideas? Plans?**
- 4. Others**

### **1. Highway: GIS Updates**

Steve Murray opens the meeting by stating that the digital submission ordinance should be ready for first reading in a few weeks. Steve has discussed the ordinance with the Indiana Society of Professional Land Surveyors Committee and they agree that this is the direction everyone is heading for the future. Ownership of documents seems to be the concern but there are ways to deal with that and make the data secure from being altered. The Highway department now requires digital submission of as-builts in their new drainage ordinance which passed this year. This will help them with management of highways, storm sewers etc. Steve would like to get the initial ordinance passed. The next step would be to require digital submission for documents through Area Plan. The main benefit to this will be for archival purposes. Paper plans won't have to be kept by the various departments. Steve would like to know if there is money available in the coming year to have a study done of the process of plan development through Area Plan. KD says that at this time they don't

have any funds earmarked for this. Diane says that there are funds set aside for the Surveyor's office archival purposes.

## **2. APC GIS Zoning Layer**

Some discussion occurs later in the meeting (6.0)

## **3. GIS Day 2005, November 16<sup>th</sup> Ideas? Plans?**

Khalid wants to remind everyone about the upcoming GIS day and see if anyone has ideas. The big plan for the year has been the E911 addressing. Steve puts for the idea to showcase the Tippecanoe Prospector website so the public can see it. Diane is going to try to get a sample of the new orthos to have printed for GIS day. Diane would also like to have a map gallery showing how each department is using GIS data. KD mentions the mosquito layer that the Health Department has been using. Steve would like to know who is going to be in charge of organizing the event. Diane says she will do this if she can get help from the other departments in presenting their data. Steve wants to have a few pc's or laptops available for people to use working with the GIS website. Diane suggests setting up public terminals in the corridor rather than using the Tippecanoe room so they wouldn't have to tie up the space. Diane would also like to do a press conference pertaining to the E911 use of GIS data. The press would be here and it would create awareness. Steve would like to use the hallway and one of the smaller conference rooms if possible. Rick would like to know if this is a one-day event or a festival approach where it would last for a longer period of time. Diane would like to keep it to one day for a few hours. KD asks if having a car here would be good. That way we can show how the calls come in on the vehicles. Diane will arrange the press release and invite the media. Bob wants specific people invited . He doesn't feel that we will have a good attendance without inviting specific groups of people. Bob wants to know about inviting the high schools. Diane says that we tried that last year and didn't get any response. KD would like to invite Purdue professors. Diane can invite some specific Purdue faculty that she has contact info for. KD mentions inviting the Chamber list who might come to see the Tippecanoe Prospector site. Rick will check with Captain Payne about his availability. KD would like the Chief to be invited. KD wants to have cake. Diane will buy a cake. Cinda Kelly needs to be invited. Betty says that many groups won't attend unless specifically invited. Diane is going to invite tax and assess users. Khalid says they can use the 2002 Color orthos if necessary.

## **4. Others** **Highway**

Steve asks Mike if he would like to give an update on Highways GIS plans or if he wants to defer to Opal. Mike discusses the use of Carte Graph software which is helping the Highway Department with maintenance and capital planning. Carte Graphs helps them budget for repairs and improvements. There are 3200 road segments and 6200 road signs. Opal says the software helps them to prioritize which roads need work first and where the money is best spent. Opal can see how the funds are distributed and whether they are distributed evenly.

## **5.0 Electronic Data Fees**

November 7<sup>th</sup> will be the second reading. KD wants to know if the new price fees will be in effect before the end of the year. Diane wants it to be in effect before the first as there is a utility company who would like to purchase the data as soon as possible. Steve wants to know if anyone has another topic to discuss. Khalid says that we have not yet discussed the second item on the agenda which is the APC zoning layer update.

## **6.0 APC Zoning**

KD tells the committee that Sallie is going to take a request to the council to transfer funds that she hasn't used for an assistant director and earmark those funds to hire someone to work on the Zoning layer. Steve would like to see some progress made in this area. The deadline to submit is Monday. KD says she believes the council will look favorably on a transfer of funds to get the work done on the Zoning layer. APC has made great progress with using Bentley Red Line. Steve says everyone has been interested in getting the Zoning layer on. Diane brings up the point about budgeting for the next year. Diane would like to discuss the departmental GIS needs for 2007. There was an idea discussed earlier about hiring part-time techs to assist the GIS staff. Diane says that the money wasn't budgeted for that. She thinks the committee should begin discussing that in April or May of 2006 to plan for the following year. Steve says some department may not need a full time GIS tech but other departments do not.

## **7.0 GIS Website Improvements**

Khalid says the response time has dropped from 12 seconds to 1.2 seconds due to some improvements that have been made to the site. Khalid says the more data that is displayed on a larger scale will decrease the response time. By not making everything visible until you zoom in closer it has improved response time. He will adjust this to make it easier to see the roads for Highway Department. The changes have only been made to the public site not to the secure site. Khalid will make the changes to the secure site in the future.

## **8.0 Next Meeting?**

Steve asks the Committee about when they would like to meet next with the holidays coming up. The next scheduled meeting is December 20<sup>th</sup> and many will be out for the holidays.

## **9.0 City of Lafayette GIS**

KD would like to know if anyone has information about what the city is doing with their GIS data. KD asks Khalid if he has spoken with anyone about the city possibly hiring someone and having Khalid train them. KD says since the County is saving some of their purchasing agent's time there had been some discussion about possibly using some of our employees for a work swap. Khalid has not been approached at this time. Steve calls the meeting to an end.